

# INVITATION FOR BID



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## WATER MAIN REPLACEMENT PORT SANTORINI DELPHI DR.

**PROJECT: IFB 2023-002 SL&W**

**DUE DATE: NOVEMBER 29, 2023  
2:00 PM EST**

**Seneca Light & Water  
251 E. North Second Street  
P.O. Box 4773  
Seneca, South Carolina 29679**

**THIS IS NOT AN ORDER**

BID REQUEST NUMBER: IFB 2023-002 SL&W

DATE OF INVITATION: November 8, 2023

BIDS WILL BE RECEIVED AT:

Seneca Light & Water  
251 E. North Second Street  
P.O. Box 4773  
Seneca, South Carolina 29679

UNTIL 2:00 P.M. LOCAL TIME ON **Wednesday November 29th, 2023**

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Project Name:	<u>Water Main Replacement Port Santorini Subdivision</u>
Project Location:	<u>Delphi Dr.</u>
City/County/State:	<u>Seneca / Oconee / South Carolina 29679</u>
Project Number:	<u>IFB 2023-002 SL&amp;W</u>
Response Deadline:	<u>November 29, 2023 2:00 PM EST</u>

**INTRODUCTION**

City of Seneca Light & Water (herein aka, SL&W) seeks to receive bids for Professional Contractor Services to construct to completion the replacement of water main along Delphi Dr. in the Port Santorini subdivision, Seneca, South Carolina 29678.

**INSTRUCTION TO RESPONDERS**

SL&W is soliciting bids from experienced and qualified vendors to provide utility installation services for replacement of potable water main.

**1. SUBMISSION REQUIREMENTS**

Bids shall be submitted in the format outlined herein.

- a. Bids shall be submitted in a sealed envelope with the name and address of the responding person(s) submitting the bid.
- b. For bids submitted via facsimile transmission, it shall be the responder’s responsibility to verify receipt of fax transmittal. **NO BIDS BY EMAIL.**
- c. Each bid shall be signed by an officer authorized to make a binding commitment for the company submitting a bid.
- d. Bid submittals shall reference this project as IFB 2023-002 SL&W (Port Santorini

Subdivision), and clearly label the envelope/page/sheets with the same reference. The bid submittal must be complete and in U.S. dollars. All cost and price information in the bid is to remain irrevocable for a period of 90 days from the date of submittal.

## **2. BID CHANGES**

Changes to the bid may be made at any time prior to the opening of bids, however, all changes must be submitted in writing in an envelope marked "Modification to Bid." The bid and modifications will be opened at the same time and the bid changed accordingly.

SL&W shall not be held responsible for Responder's lack of understanding of what is required by this solicitation. Should a responder not understand any aspect of this request or require further explanation or clarification regarding the intent or requirements, it shall be the responsibility of the responder to seek guidance from SL&W's designated representative.

## **3. BID RESERVATIONS**

To the extent allowed by applicable state and federal laws, SL&W reserves the right to reject any bid that is nonconforming, nonresponsive, unbalanced, or conditional.

- a. A bid may be considered nonconforming if it shows serious omissions, alterations in form, additions not called for, conditions or unauthorized alterations or irregularities of any kind.
- b. SL&W reserves the right to reject any bid if the City believes the Responder is unqualified or of doubtful financial ability. The bid may also be rejected if the Responder fails to meet any other pertinent standard or criteria established by SL&W.
- c. Responder imposed terms and conditions which conflict with the terms and conditions of this IFB are considered counter offers and, as such, will cause the submittal to be considered non-responsive.
- d. This solicitation is not to be construed as a commitment of any kind nor does it commit SL&W to pay for any costs incurred in the submission of an offer or for any other incurred cost.

## **4. AGREEMENT/CONTRACT**

The responding bid from this solicitation that best satisfies the needs and appears to be the most advantageous to SL&W may be awarded an agreement/contract. All bids received by the closing deadline will be carefully evaluated for conformance with the requirements of this IFB.

- a. SL&W reserves the right to conduct negotiations with responsible Responders. This does not commit SL&W to award a contract. SL&W may award a contract solely on the basis of the bid submitted without any negotiations. Contents of the bid may become contractual obligations if an agreement or contract ensues.
- b. In the event SL&W decides to award a contract pursuant to this IFB, SL&W will provide a properly prepared Contractor Agreement to the successful Responder. And if an Agreement/Contract is not approved, the successful Responder may require that it be released from contract obligation. The foregoing action by SL&W or the Responder shall in no way provide any cause whatsoever for a claim against SL&W by the Responder.

- c. If the successful Responder fails to provide any services described in the contract, or fails to meet any obligations contained therein, SL&W reserves the right to terminate the contract by providing written notice to the Responder. The Responder shall have 30 days to cure the default. If said default cannot be cured within 30 days of SL&W's written notice, SL&W may demand its own timetable or terminate the contract.
- d. Termination for Convenience, SL&W shall have the right to terminate the contract without cause and at its convenience, with immediate notice to the Contractor.

Direct all questions to:

Scott McLane  
Engineering Department Supervisor  
P.O. Box 4773, Seneca, SC 29679  
Telephone: 864.885.2753  
Email: [smclane@seneca.sc.us](mailto:smclane@seneca.sc.us)

Relevant questions must be submitted prior to 1:00 pm E.S.T. Friday, November 17, 2023. Questions submitted after that date and time will not be due a response.

## SCOPE OF WORK

### 1. DESCRIPTION OF SOLICITATION

Contractors qualified and interested are requested to submit a bid proposal to:

- a. Provide, deliver, and fully warrant installation of water main and appurtenances as prescribed.
- b. Include all costs for labor, materials, tools, abatement, permits, licenses, and equipment necessary for the completion of repairs to the facility.

### 2. PROJECT DESCRIPTION

The following is the projected 'Scope-of-Work', but is not limited to:

- Construct and prepare site at the designated location.
- Install new water main per project drawings and as directed by SL&W.
- Contractor will coordinate all activities with SL&W and will be responsible for locating all underground utilities.
- Complete project and re-dress site.
- Removal and proper disposal of all trash and debris associated with the project.
- Contractor at its own expense shall promptly remedy and repair all damages or loss to any property caused in whole or part by its employees, subcontractor(s), supplier, or anyone

directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable.

**KEY TASKS:**

- After the contract is awarded, the Contractor’s responsibilities will include all construction services necessary to complete the project as identified.
- Contractor shall be responsible for all required fees and permits.
- It is recommended each responder examine the premises to determine the extent of the work involved and the conditions under which the work will be performed.
- By submission of a bid proposal/quotation, it shall be construed as evidence that such examination has been made and no subsequent allowance will be acceptable in this connection.

**3. ADDITIONAL REQUIREMENTS**

- 3.1** The selected Contractor shall possess the appropriate license and registration required for this Project; have appropriate safety and emergency procedures; and key personnel may be required to pass background check.
- 3.2** All work performed shall follow appropriate OSHA standards, Federal, State, County, and local ordinances/regulations. The selected Contractor shall obtain all required licenses, permits, and/or certifications.
- 3.3** All work performed and completed in accordance with a valid Agreement /Contract will be subject to the acceptance of the City of Seneca by its authorized representative.
- 3.4** The Contractor shall deliver to SL&W, *upon award of a Contract/Agreement*, a certificate of insurance, and may be required to name the City (*Owner*) as an additional insured party in amounts requested by the Owner and all insurance policies shall be maintained for the life of the contract. The City may require it be named as “ADDITIONAL INSURED” for its interest on all policies of insurance except Worker’s Compensation, Automobile Liability, and Professional Errors and Omissions, as regards ongoing operations, products and completed operations, and this shall be noted on the face of the Certificate of Insurance. As part of the certificate of insurance requirement the Contractor shall also include acknowledgement and acceptance of the waiver of subrogation provision granted to the City. This acknowledgement and acceptance should be included in the same section of the Certificate of Insurance that evidences the “Additional Insured” provision. The Contractor shall not allow any subcontractor to commence work on its subcontract until all similar insurance required of the subcontractor has been obtained.
- 3.5** The selected Responder shall procure, maintain, and provide proof of insurance coverage for injuries to persons and/or property damage as may arise from, or in conjunction with, the work performed on behalf of the Owner by the Contractor, his agents, representatives, employees, or subcontractors. Proof of coverage as prescribed herein shall be submitted prior to the commencement of work and such coverage shall be maintained by the Contractor for the duration of the contract period.

**4. PROPONENT DECLARATION**

- 4.1** By submittal of a bid the Responder declares to be fully informed and satisfied that the Scope-of-Work is a bases used to obtain submitted price quote; therefore, it is understood that actual quantities may be subject to adjustment by either increase or decrease, as deemed necessary, per conditions encountered during project construction and agreed by both the Contractor and SL&W (*its representative*). And should the quantities of work items be decreased or increased; the actual work quantity shall be completed at the unit prices stated therein.
- 4.2** SL&W shall be ‘held harmless’ for the Responder’s lack of understanding of what is required by this solicitation. Should a Responder not understand any aspect of this request or require further explanation or clarification regarding the intent or requirements, it shall be the responsibility of the Responder to seek guidance from the SL&W’s designated Representative.
- 4.3** The drawings, specifications and addenda are complementary of each other, what is called for by one shall be as binding as if called for by all. If a conflict arises between the drawings, specifications, and/or addenda, the problem shall be referred to SL&W for resolution

**IFB PROPOSED SCHEDULE**

IFB Issued	Wednesday, November 8, 2023
End of Question Period - 1:00 pm	Friday, November 17, 2023
Responses Due by 2:00 pm	Wednesday, November 29, 2023
Notice of Intent to Award	Friday, December 8, 2023

# **ATTACHMENTS**

**PROJECT: IFB 2023-002 SL&W**

**Water Main Replacement**

**Port Santorini Subdivision**

**Delphi Dr.**

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## **PROJECT DRAWING**

**FOR ELECTRONIC COPY OF DRAWING**

**CONTACT: PAUL GALBREATH**

**TEL. NO. (864) 885-2724**

**EMAIL - [pgalbreath@seneca.sc.us](mailto:pgalbreath@seneca.sc.us)**

# BID FORMS

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**BID FORM - A**

**CERTIFICATION REGARDING DEBARMENT  
& OTHER RESPONSIBILITY MATTERS**

**BID FORM - B**

**BIDDER'S QUESTIONNAIRE**

**BID FORM - C**

**MATERIAL SCHEDULE**

**BID FORM - D**

**TOTAL BID AMOUNT**

*ALL BID FORMS MUST BE SUBMITTED WITH BIDDER'S RESPONSE*



**BID SUBMISSION FORM**

**CERTIFICATION REGARDING DEBARMENT & OTHER RESPONSIBILITY MATTERS**

*Signed copies of the Certification Regarding Debarment and Other Responsibility Matters must be included in the bid package.*

By submitting a bid, the Responder certifies, to the best of his/her knowledge and belief, that:

- I. Responder and/or any of its Principals
  - (A) Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any state or federal agency.
  - (B) Have not, within a three-year period preceding this bid, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of quotes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and
  - (C) Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission or any of the offenses enumerated in paragraph I (B) of this provision.
  
- II. Responder has not, within a three-year period preceding this offer, had one or more contracts terminated for default by any public (Federal, state, or local) entity.
  - (A) The word “Principals,” for the purposes of this certification, means officers; directors; owners; partners; and persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; business manager; head of a subsidiary, division, or business segment, and similar positions).
  - (B) Responder will provide immediate written notice to the Owner if, at any time prior to contract award, Responder learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
  - (C) If the Responder is unable to certify the representations stated in paragraphs (I), Responder must submit a written explanation regarding its inability to make the certification. The certification will be considered in connection with a review of the Responder’s responsibility. Failure of the Responder to furnish additional information as requested by the Owner may render the bid as non-responsive.
  - (D) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (A) of this provision. The knowledge and information of a Responder is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
  - (E) The certification in paragraph I (A) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Responder knowingly or in bad faith rendered an erroneous certification, the Owner may terminate, for default, any Contract resulting from this solicitation, and in addition to other remedies available to the City of Seneca.
  - (F) By signing, I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same project, materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the responder.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

BID SUBMISSION FORM

SENECA LIGHT & WATER
IFB 2023-002 SL&W
PROFESSIONAL CONTRACTOR SERVICES
WATER MAIN REPLACEMENT – PORT SANTORINI SUBDIVISION

BIDDER'S QUESTIONNAIRE

Note: Failure to provide the information requested in this questionnaire may be cause for rejection of the solicitation on the basis of non-responsiveness.

Name of Your Business: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address if Different: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Mailing Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

How many years has the business been under the above name? \_\_\_\_\_

Previous business name(s) if any: \_\_\_\_\_

My Bid Acceptance Period is \_\_\_\_\_ Days. (Quotes providing less than thirty (30) calendar days for acceptance may be considered non-responsive and may be rejected.)

Are you acting as a broker or the primary supplier in this transaction?

- Primary Supplier
Broker

Business Information (Please check all that apply):

- My business is Individual
My business is a Partnership
My business is a Non-Profit
My business is a Joint-Venture
My business is a corporation under the laws of the State of \_\_\_\_\_
My business is full-time
My business is part-time

Completed by: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_, 2023

**MATERIAL LIST for IFB 2023-002 SL&W**

**WATER MAIN REPLACEMENT**

**Port Santorini Subdivision Delphi Dr.**

**PRELIMINARY COST ESTIMATE**

**BIDS DUE – 2:00 PM**

**November 29, 2023**

ITEM DESCRIPTION	QUANTITY	UNIT	\$/Unit	COST
<b>MOBILIZATION</b>	1	LS		
<b>EROSION CONTROL</b> <i>(install as needed)</i>	1	LS		
<b>TRAFFIC CONTROL</b>	1	LS		
<b>WATER DISTRIBUTION MAIN</b> <i>(Include: fittings, bends, restraints, thrust blocking, reducers, and testing)</i>				
6" Ductile Iron Pipe (DIP) <i>(include tracer wire, solid strand #12AWG; coated w/ minimum 45mil polyethylene jacket for underground use)</i>	1400	FT		
8" DIP (SL&W to Provide 8" Pipe) Installation cost only	1020	FT		
2" SDR 21 PVC	80'	FT		
<b>STEEL ENCASEMENT</b>				
12" Casing <i>(include 'approved' spacers and end seals)</i>	42	FT		
6" Casing	25	FT		
<b>GATE VALVE &amp; BOX</b>				
6" Gate Valve <i>(include valve box)</i>	5	EA		
2" Gate Valve <i>(include valve box)</i>	1	EA		
8" Gate Valve <i>(include valve box)</i>	2	EA		
<b>Driveway Crossings</b>				
Asphalt Driveway <i>(saw-cut &amp; repave +- 42LF)</i>	2	LF		
Concrete Driveway <i>( Free Bore)</i>	9	EA		
Delphi Dr./Apollo Dr./Knossus Ct. <i>( saw-cut and repave +- 60LF for main line reconnection)</i>	60	LF		
<b>RECONNECTION</b>				
Same side existing service tie-ins to new main <i>(include all appurtenances)</i>	10	EA		
Bore services tie-in to new main <i>(include all appurtenances)</i>	9	EA		

<b>FIRE HYDRANT</b>				
Fire Hydrant Assembly <i>(include Tee, Gate valve and all appurtenances)</i>	2	EA		
<b>AIR RELEASE VALVE (ARV)</b>				
1" Air Release Valve <i>(include all appurtenances)</i>	1	LS		
<b>MARKERS</b>				
Concrete Valve Marker (MV)	2	EA		
Concrete Valve Marker (MV2)	2	EA		
Concrete Valve Marker (MV3)	1	EA		
Concrete Valve Marker (AV)	1	EA		
Concrete Donut	10	EA		
<b>ABANDONMENT of EXISTING LINE</b>				
6" Plug <i>(used to cap-off existing waterline)</i>	2	EA		
2" Cap	1	EA		
<b>CLEAN-UP</b>				
Site restoration, Clean-up, Grassing, and Landscape	1	LS		

**Total Cost Estimate: \$ \_\_\_\_\_**

**BID SUBMISSION FORM**

**SENECA LIGHT & WATER  
IFB 2023-002 SL&W**

**PROFESSIONAL CONTRACTOR SERVICES**

**WATER MAIN REPLACEMENT – PORT SANTORINI SUBDIVISION**

**TOTAL BID AMOUNT**

By submission of this bid, the respondent certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, that this bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this bid, with any other bidder or with any competitor.

The bid listed below must include all applicable cost relevant to excavation, disposal, construction, and delivery to site destination: Martin Creek Heights, Seneca, South Carolina 29678; and comply with the specifications or include detail specifications for optional recommendation.

**Base Unit** (Price must include all materials, tools, appurtenances, specifications, and warranty)

**TOTAL BID** \_\_\_\_\_ **Dollars** (\$ \_\_\_\_\_ )

Bid Amount is shown both in words and figures; if any discrepancy, the amount shown in words shall govern. The above bid amount includes all labor, materials, and equipment, as required; cleaning, removal, overhead, profit, fees, insurance, etc., to cover the several kinds called for.

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
SIGNATURE BY AND FOR THE BIDDER

\_\_\_\_\_  
COMPANY ADDRESS

\_\_\_\_\_  
PRINTED NAME OF ABOVE BIDDER

\_\_\_\_\_

\_\_\_\_\_  
DATE OF QUOTE

\_\_\_\_\_  
CONTACT PHONE NUMBER

\_\_\_\_\_  
CONTACT EMAIL

City of Seneca reserves the right to reject any or all bids and to waive any irregularities as deemed necessary and in its best interest.