



*Seneca Facilities Corporation  
250 Shiloh Rd  
Seneca, SC 29678  
(864) 506-5171*

## **Service Order**

Order Date \_\_\_\_\_

Location \_\_\_\_\_

Submitted by \_\_\_\_\_

Description of Service Requested

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Completion Notes (to be completed by Facilities Corp. dept.)

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Completion date \_\_\_\_\_

Work Completed by \_\_\_\_\_

**Distribution**

Original – Seneca Facilities Corporation

Yellow – Originator of Service Order