



CITY OF SENECA
 P.O. Box 4773
 221 East North 1st Street
 Seneca, South Carolina 29679
 P : (864) 885-2700 / F : (864) 885-2701
 www.seneca.sc.us

NONRESIDENT BUSINESS LICENSE APPLICATION

Before obtaining a business license with the City of Seneca, please verify whether your business needs a permit by contacting:

1. Planning & Development Department (864) 885-2726

[Click here for Permit Applications](#)

To obtain a business license with the City of Seneca, please complete the following:

Business Name: _____

Owner Name: _____

Mailing address: _____

Physical Address: _____

Phone Number: _____ Fax number: _____

Email: _____

Emergency Contact Information:

Name: _____

Phone Number: _____

Address: _____

Federal Tax ID: _____ *or* S.S. Number: _____

Business Description: _____

Location of Jobsite: _____

Gross Amount _____

Signature _____

Date _____

Business License Office Contact:

Jael Jimenez, Finance Administrative Assistant

P: (864) 885-2700 F: (864) 885-2701

Email: jael@seneca.sc.us

OFFICE USE ONLY:

Business License ID#	Payment Amount	Type of Payment	Receipt #	Date Paid
	\$	Cash CK# _____ CC MO		

Report Code/NAICS _____ Fee Code/ RATE _____