



CITY OF SENECA

Planning & Development - Building Codes
250 East North 2nd Street - Seneca, South Carolina 29678
(864) 885-2726 - www.seneca.sc.us

Ronald Butts
Building Official

BUILDING PERMIT APPLICATION

PROPERTY INFORMATION

Parcel Number: _____ Date: _____

Project Address: _____

Property Owner Name: _____

Property Owner Address: _____

Property Owner Phone #: _____

Property Owner Email Address: _____

BUILDING CONTRACTOR INFORMATION

Contractor Name: _____

Contractor SC License #: _____

Contractor SC License Expiration: _____

Contractor Address: _____

Contractor Phone #: _____

Contractor Email: _____

Company Name: _____

Company Address: _____

Company Phone #: _____

Company Email: _____

PROJECT INFORMATION

Proposed Use: Single Family Multi-Family Commercial Other

General Description of Project: _____

Type of Work: New Primary Construction Addition Remodel Accessory Structure
 Roofing Fencing Exterior Alteration/Repair Interior Alteration/Repair
 Siding Windows Swimming Pool Demo (Valid for 30 days)

Total Cost of Project: _____



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RESIDENTIAL CONSTRUCTION – NEW BUILD STRUCTURE INFORMATION

Parcel Number: _____ Lot Number: _____

Number of Bedrooms (circle one): 1 2 3 4 5 6 _____

Number of Bathrooms (circle one): 1 2 3 4 5 6 _____

Number of ½ Baths (circle one): 1 2 3 4 5 6 _____

Please indicate square footage of the following:

Total Structure: _____

First Floor: _____

Second Floor: _____

Third Floor: _____

Bonus Room(s): _____

Garage(s): _____

Porch(es): _____

Heated Basement: _____

Unheated Basement: _____

What type of Heating/Cooling System is being installed? _____

Total Cost of New Build Construction: _____

ACKNOWLEDGEMENT

This application does not guarantee a permit. Approved permits become null and void if work is not commenced within 6 months, if an inspection has not been requested, or if work is suspended or abandoned for a period of 6 months at any time after work is commenced. Applicant is responsible for scheduling required inspection(s) and scheduling final inspection to close permit. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provision of any other state or local laws regulating construction or the performance of construction.
I hereby certify that I have authority of the owner to make this application and I have read and examined this application and know the same to be true and correct.

Signature of Contractor or Authorized Agent _____ Date _____ Printed Name _____

Signature of Owner (If Owner/Builder) _____ Date _____ Printed Name _____

OFFICE USE ONLY				
Construction Type	Occupancy Class	Plan Review Fee <input type="checkbox"/> Yes <input type="checkbox"/> No	Double Permit Fee <input type="checkbox"/> Yes <input type="checkbox"/> No	Part of a Larger Project <input type="checkbox"/> Yes <input type="checkbox"/> No
Building Official Approval		Zoning Approval	Application Accepted By	Permit Approved By
Total Cost of Construction Project			Permit Fees Due	