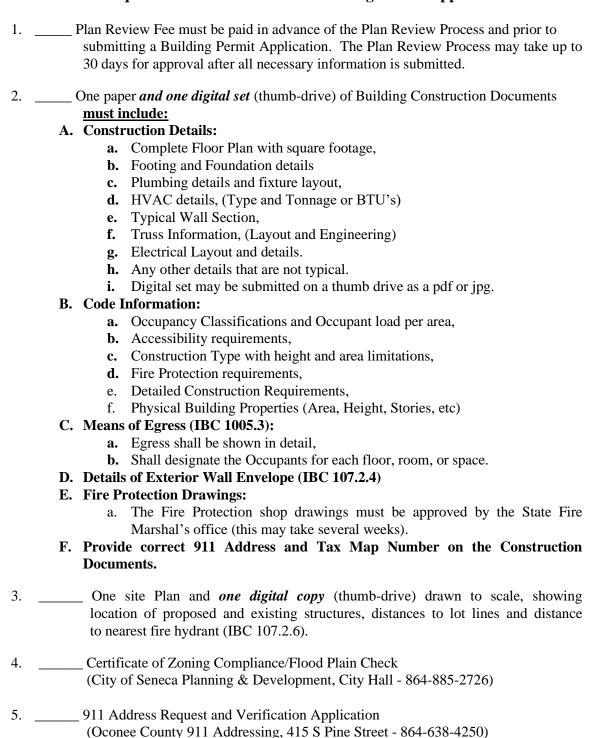
## city of Gineth

## **CITY OF SENECA**

250 East North Second Street Seneca, South Carolina 29679 www.seneca.sc.us (864) 885-2726 Edward R. Halbig, AICP

Ronald Butts
Building Official

## NEW CONSTRUCTION CHECKLIST Requirements for Commercial Building Permit Applications



6	Sewer Availability Letter
	(Seneca Light and Water Department, City Hall - 864-885-2723)
7	Sewer/Septic Approval Letter Sewer (Oconee County Sewer Commission, 623 Return Church Rd - 864-972-3900)
	-or- Septic System (SCDHEC - 864-638-4185)
8	Approved Encroachment Permit from one of the following:  City of Seneca – 864-885-2750 (City Roads)
	Oconee County – 864-886-1072 (County Roads)
	SCDOT – 864-647-0798 (State Roads)
9	Before final inspection can be scheduled the following must occur:
	• Contact the City of Seneca Business Office at 864-885-2700 to ensure all subcontractor business license payments have been made.
	<ul> <li>Copies of termite, duct blast and door blower, energy code and insulation letters must be received by Planning Office.</li> </ul>

Additional information or engineering documentation may be required by the Building Official.

Illegal copies of stamped plans will not be accepted. The authenticity of all will be checked by the Building Official.

24-hour notice must be allowed for scheduling final inspections.

For further information call the Building Codes Department at 864-885-2726 or Ronald Butts, the Building Official, at 864-885-2737.